

CRESTVIEW HOMEOWNERS ASSOCIATION, INC.

NOTICE OF ANNUAL MEETING

Thursday, November 3, 2022

6:30PM

October 12, 2022

Dear Crestview HOA Member,

As the Manager for Crestview Homeowner's Association, Inc., I am pleased to inform you of the Annual Meeting to be held on Thursday, November 3, 2022 at 6:30PM at Frazier Elementary School at 1125 NW Summercrest Blvd, Burleson, TX 76028. The purpose of this meeting is to conduct normal business of the Association, present information on current affairs of the Association, including a financial overview.

The Association will be electing 2 board members at the annual meeting. If you are interested in running for or nominating someone for a board position, please submit the nomination form no later than Monday, October 31st, 2022.

Enclosed you will find a proxy, which can be used in the event that you are unable to attend the meeting. Please sign and return the enclosed proxy and mail or email the forms to Ryan Smith by noon on Tuesday, November 3, 2022.

To conduct the Meeting, a quorum of 20% of members must be present in the person or by proxy. Please complete and return the proxy to Legacy Southwest Property Management by noon on Thursday, November 3, 2022. Even if you plan to attend the meeting, please sign the proxy. The proxy will be returned to you at the meeting should you attend.

Your proxy will help meet the quorum requirement. If a quorum is not reached in person or by proxy, the meeting will be rescheduled to a later date.

Check in will begin at 6:15PM. If you have any questions, please feel free to contact Ryan Smith at 214-705-1615 or via email at Ryan@legacysouthwestpm.com. We look forward to seeing you on November 3, 2022.

Sincerely,

Ryan Smith

Legacy Southwest Property Management, LLC
Managing Agent for Crestview Homeowners Association Inc.

******* Important – Do Not Discard *******

**Crestview Homeowners Association, Inc.
2022 Annual Meeting**

Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy holder”) my revocable Proxy as a Member of the Crestview Homeowners Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for November 3, 2022, or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints: **(please check one of the options below):**

Board of Director: _____ (if no Director is listed, then the proxy will be given to the Board President)

_____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Owner’s Name (Printed)

Signature of Owner

Owner’s Property Address

Date

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

The deadline to return the proxy is noon November 3, 2022

Crestview

Homeowners Association, Inc.

Notice of 2022 Annual Meeting Call for Candidates

October 12, 2022

Dear Crestview HOA Member,

In accordance with Section 4 of the Bylaws for the Crestview Homeowners Association, Inc. you are hereby given notice that the 2022 Annual Meeting is being scheduled for Thursday, November 3rd, 2022. The primary purpose of the Annual Meeting is to elect board members, review 2021 and 2022 business, and discuss future plans for the HOA. The association will be electing two (2) homeowners to the Board of Directors.

It is important that you timely submit your candidacy form should you wish to be considered for a position on the Board of Directors. The Association anticipates posting election results within forty-eight hours of the meeting.

Enclosed with this notice you will find a candidacy form. The candidacy form should be completed for each person who would like to run for a position on the Board of Directors. The form must be received by October 28, 2022 and will soon thereafter be posted to the website. For those candidates that timely submit a form, your name will be placed on the ballot.

We look forward to receiving your candidacy form and your participation on the Board of Directors.

Regards,

Legacy Southwest Property Management

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214.705.1615 Email: ryan@legacysouthwestpm.com

Crestview
Homeowners Association, Inc.
Board Member Candidacy Form
2022 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Director?
(Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire can be published in the 2020 Annual Meeting packet.

Signed: _____

Date:

Please mail or email the form to the address listed below by October 28, 2022.

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214.705.1615 Email: ryan@legacysouthwestpm.com